

## RECORD OF PROCEEDINGS

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MINUTES OF THE MEETING  
OF THE BOARD OF DIRECTORS OF THE  
PLAINS METROPOLITAN DISTRICT  
HELD  
NOVEMBER 17, 2022

The Regular meeting of the Board of Directors of the Plains Metropolitan District (referred to hereafter as "Board") was convened on Thursday, November 17, 2022 at 12:00 p.m. at KC & Associates, 10106 W. San Juan Way, Suite 210, Littleton, Colorado 80127. The meeting as held in-person and was open to the public.

### ATTENDANCE

#### Directors in Attendance were:

Kathy Christensen  
Scott Burrows (absent)  
Kathy Tourney  
Steve Langer  
Joe Pickard

#### Also in Attendance were:

David B. Peak; District Manager  
Owen L. Oliver, Esq.; The Oliver Law Firm, P.C.

### CALL TO ORDER

President Christensen called the Board meeting to order and confirmed a quorum.

### APPROVAL OF AGENDA

This Regular Board Meeting was held in person and open to the public. Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Agenda and excused Director Burrows.

### APPROVAL OF MINUTES

Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Minutes of the October 20, 2022 Regular Board Meeting.

### COMMUNITY COMMENT

None

### FINANCIAL MATTERS

#### A. Review September 2022 Quarterly Financials

Mr. Peak presented the September 2022 Financials and after review, and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the September 2022 Financials as presented.

#### B. Cash Position Schedule as of November 14, 2022

Mr. Peak reviewed the Cash Position Schedule as of November 14, 2022. The Board accepted the November 14, 2022 Cash Position Schedule as presented.

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### C. Review and Approve November 2022 Received Claims

After review, and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the November 2022 claims totaling \$16,334.50 for check numbers 2161-2172. Check number 2167 was voided for \$92.35.

### D. Public Hearing to Amend the 2022 Budget

The Public Hearing was cancelled as the 2022 Budget did not need amending.

### E. Public Hearing to Consider the Adoption of the 2023 Budget and Associated Resolutions

Mr. Peak informed the Board that the Public Notice for the Public Hearing was duly published in the Canyon Courier in the October 13, 2022 issue. Upon a motion duly made, and seconded, upon a vote, unanimously carried, the Board approved opening the Public Hearing at 12:23 p.m.. There being no comment from the public present the motion was made, and seconded, upon a vote, unanimously carried, the Public Hearing was closed at 12:24 p.m..

Mr. Peak made a 2023 Budget Presentation highlighting the additions and changes for the coming year. After extensive review and discussion, upon a motion duly made, and seconded, upon a vote, unanimously carried, the Board adopted the three Budget Resolutions for 2023 which levies property taxes, appropriates sums of monies to the various funds, and summarizes the expenditures and revenues for each fund in the 2023 Budget.

### E. Other

None

## ADMINISTRATIVE MATTERS

### A. Revised District Boundary Map

Mr. Peak informed the Board that he submitted a revised District Boundary Map to the State of Colorado for their files and posted the revised on the District's website. This revised map shows the property that is excluded from the north section of the District.

### B. Other

None

## BOARD MATTERS

### A. Other

None

## LEGAL MATTERS

### A. Engagement Letter for 2023 Legal Services

Mr. Oliver informed the Board that he has reviewed and approves the engagement letter for legal services submitted by the law firm Icenogle Seaver Pogue. Upon a motion duly made, and seconded, and upon a vote, unanimously carried, the Board unanimously approved the engagement letter for legal services commencing December 2, 2022 with Shannon Smith Johnson as the District's new legal counsel.

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B. Conflict of Interest Forms for 2023

Mr. Oliver informed the Board that Ms. Johnson will handle the conflict of interest forms for 2023.

C. Other  
None

**OTHER  
BUSINESS**

A. Confirm Quorum for the Next Special Board Meeting In-Person, January 19, 2023 at 12 p.m. - KC & Associates, 10106 W. San Juan Way, Suite 210, Littleton, CO 80127.

B. Other  
None

**ADJOURNMENT**

Upon a motion duly made, and seconded, and upon a vote, unanimously carried, the meeting was adjourned at approximately 12:37 p.m..

Respectfully submitted,

By



Secretary for the Meeting